

# DEMAREST BOARD OF EDUCATION

## AGENDA – REGULAR MEETING

*March 27, 2013*

Immediately Following the Public Budget Hearing

### I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag Salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Verna, Woods and Holzberg

E. Move to accept the minutes of the:

Regular Meeting – February 26, 2013

*Moved by:*

*Seconded:*

*Action (v):*

F. Review of correspondence.

### II. BOARD PRESIDENT'S REPORT

### III. SUPERINTENDENT'S REPORT

### IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

*Moved by:*

*Seconded:*

*Action (v):*

C. Public discussion.

D. Move to close the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*

V. ACTIONS

A. Instruction – Staffing

None

B. Instruction – Pupils/Programs

1. Move to approve the following Out of District tuition rates for the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>Grade Level</u>	<u>Annual Tuition Rate</u>
Kindergarten	\$15,468
1 <sup>st</sup> – 5 <sup>th</sup>	\$15,121
6 <sup>th</sup> – 8 <sup>th</sup>	\$16,685

Moved by: Seconded:  
 Action (RC): G Gei Gel M V W H

2. Move to approve the following students to participate in senior service for the 2012/2013 school year, as recommended by the Chief School Administrator:

<u>Demarest Middle School</u>	<u>Luther Lee Emerson School</u>	<u>County Road School</u>
Amanda Arroyo	Joelle Karlitz	Olivia Cross
Rebecca Berkman	Gabriella Abramow	Angela Kim
Kalli Koukounas	Samantha Simon	
Raquel Molina	Angel DeFlora	
Lindsay Puchall		
Andreas Tzavelis		

Moved by: Seconded:  
 Action (RC): G Gei Gel M V W H

C. Support Services – Staffing

1. Move to approve the provisional employment of Josephine Hunt as a Classroom Aide, Step 1, at County Road School for Student ID # 252026 for the duration of the 2012/2013 school year, effective date to be determined, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

Moved by: Seconded:  
 Action (RC): G Gei Gel M V W H

D. Support Services – Board of Education

1. Move to confirm St. Joseph's Soccer League request to utilize the County Road School gymnasium on March 2, 2013 from 10:30 a.m. - 6:00 p.m. and Demarest Middle School gymnasium on March 23, 2013 from 10:30 a.m. – 7:00 p.m. for an agreed upon fee of \$900, as recommended by the Chief School Administrator.

Moved by: Seconded:  
 Action (RC): G Gei Gel M V W H

2. Move to approve St. Joseph's Soccer League request to utilize the Luther Lee Emerson School field on Mondays and Thursdays from 4:00 p.m. - 7:00 p.m. and Saturdays from 1:30 – 3:30 p.m. beginning April 6, 2013 through June 17, 2013 for an agreed upon fee of \$1,200, as recommended by the Chief School Administrator.

Moved by: Seconded:  
 Action (RC): G Gei Gel M V W H





V. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

13. Move to approve the attendance of the following lunch employees at mandatory food service training held on April 9, 2013 in Hackensack, NJ at a cost of \$40 each for registration and reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator:

Josephine DellaFave	JoAnn Martin	Marilyn Stankiewicz
<i>Moved by:</i>		
<i>Action (RC):</i>	G    Gei    Gel    M    V	<i>Seconded:</i> W    H

**E. Support Services –Fiscal Management**

1. Move to approve that the Board of Education of Demarest hereby adopt the following preliminary budget for the 2013/2014 school year, and submit it to the Executive County Superintendent for approval, as recommended by the Chief School Administrator.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Common Core Curriculum Content Standards and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment:	672		
<u>Expenditures</u>		<u>Revenue</u>	
General Current Expense	\$ 13,415,130	Budgeted Fund Balance	\$ 1,917,899
Capital Outlay	1,198,587	Local Tax Levy	12,000,802
Special Revenue Fund	134,600	Misc. Revenue	136,005
Repayment of Debt	638,875	Emergency Reserve	203,096
		State Aid	310,115
		Federal Aid	134,600
		Debt Service	638,875
		Tuition	45,800
<hr/> Total Expenditures	<hr/> \$ 15,387,192	<hr/> Total Revenue	<hr/> \$ 15,387,192

As per N.J.A.C 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2013/2014 preliminary budget includes a maximum travel appropriation of \$34,325.

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

<i>Moved by:</i>						<i>Seconded:</i>	
<i>Action (RC):</i>	G	Gei	Gel	M	V	W	H

2. Move to confirm the February 16<sup>th</sup> – 28<sup>th</sup>, 2013 payroll in the amount of \$338,011.50.

<i>Moved by:</i>						<i>Seconded:</i>	
<i>Action (RC):</i>	G	Gei	Gel	M	V	W	H

3. Move to confirm the March 1<sup>st</sup> – 15<sup>th</sup>, 2013 payroll in the amount of \$352,528.42.

<i>Moved by:</i>						<i>Seconded:</i>	
<i>Action (RC):</i>	G	Gei	Gel	M	V	W	H

V. ACTIONS (Continued)

**E. Support Services –Fiscal Management (Continued)**

4. Move to approve the February 2013 bills in the amount of \$887,415.06, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$340,298.36
12 Capital Outlay	25,493.00
20 Special Revenue Funds	35,286.20
40 Debt Service Funds	486,337.50

*Moved by:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H                      *Seconded:*

5. Move to confirm the following transfers for February 2013:

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-217-106-2-0000-18	Extraordinary	\$ 8,000
11-000-222-320-3-0000-24	Media	9,000
11-000-230-591-0-0000-25	Board of Education	8,440
11-000-262-621-0-0000-28	Operations	13,000
11-000-270-511-0-0000-29	Transportation	<u>21,000</u>
		\$ <u>59,440</u>

<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-190-100-610-3-6190-02	Language Arts	\$ 7,000
11-190-100-610-3-6190-05	Mathematics	7,000
11-190-100-610-3-6190-08	Social Studies	7,000
11-190-100-610-2-6190-09	Academic Enrichment	10,000
11-000-217-110-0-0000-18	Extraordinary	8,000
11-230-100-101-3-0000-22	Basic Skills-Math	2,000
11-230-100-101-2-0000-23	Basic Skills-Reading	7,840
11-000-230-334-0-0000-25	Board of Education	7,600
11-000-262-626-0-0000-28	Operations	<u>3,000</u>
		\$ <u>59,440</u>

*Moved by:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H                      *Seconded:*

6. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of February 28, 2013, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

*Moved by:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H                      *Seconded:*

7. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of February 28, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Moved by:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H                      *Seconded:*



# DEMAREST BOARD OF EDUCATION

## ADDENDUM TO AGENDA – REGULAR MEETING

*March 27, 2013*

*Following the Public Budget Hearing Meeting*

V. ACTIONS (Continued)

A. Instruction – Staffing

Add Resolution No. 1

1. Move to approve the provisional employment of Josephine Hunt as a substitute teacher for the 2012/2013 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

*Moved by:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H

*Seconded:*

D. Support Services – Board of Education (Continued)

Add Resolutions No. 14 - 16

14. Move to approve the attendance of Sherri Rinckhoff, Guidance Counselor, at the Banana Splits Divorce Group workshop held on April 22, 2013 in Harrington Park, New Jersey, with registration in the amount of \$160 and reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

*Moved by:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H

*Seconded:*

15. Move to approve the District Three Year Technology Plan (as on file in the board office) for the 2013/2014 through 2015/2016 school years and submit to the Bergen County Superintendent's Office, as recommended by the Chief School Administrator.

*Moved by:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H

*Seconded:*

16. Move to approve the submission of the sidewalk/site improvement project at the Luther Lee Emerson School, state project #1070-050-13-1000 by LAN Associates to the Department of Education. This will be an "other capital project" and the Board will not be seeking a SDA Grant for this project as part of the submission. This project was not included in the 2005 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan needs to be amended. The Demarest Board of Education approves amending the Long Range Facility Plan to include this project, as recommended by LAN Associates and the Chief School Administrator.

*Moved by:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H

*Seconded:*



